

**Job Title:** Quality Control Technician

**Department:**

**Reports to:**

**Work Hours:** Full-time



## **Position Overview**

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### **Responsibilities**

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- Assisting the Quality Control Supervisor with inspections and
- creating/monitoring quality procedures
- Monitoring of ingredients, line testing of finished products
- Gathering quality certificates
- Other tasks as assigned.
- Follow and improve area processes.

### **Requirements**

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- Administration, related field; or, equivalent combination of
- education experience and training.
- Able to speak, read and write English fluently.
- Knowledge of Microsoft Word, Excel, and Adobe Software
- Ability to learn new skills and assume new responsibilities.
- Must be available to work any shift.

### **Physical Requirements**

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- Required to stand; use hands or fingers to handle or feel or reach.
- May be required to walk and stoop, kneel, or crouch, talk or hear.
- Occasionally required to sit, climb.
- Must frequently lift and/or move up to 10 pounds
- Occasionally lift and/or May require lifting, pulling or pushing of up to 50 lbs.
- Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus.

### **Supervisory Duties**

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- None